



# *CITY COUNCIL*

## *Work Session*

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***Work Session  
Penn Room***

***Monday, May 21, 2012  
7:00 P.M.***

*Although Council Work Sessions are open to the public, public comment is not permitted. However, citizens are encouraged to attend and observe the work sessions. Comment from citizens or professionals during the work session may be solicited on agenda topics via invitation by the Council President.*

- I. Call to Order**
- II. Council Office Report**
- III. Automated Communications Platform - Fire Marshal, Building & Trades, Codes Supervisors**
- IV. Quality of Life Ticketing Program**  
*Recommendation from Mayor*
- V. Adjourn**

**City of Reading  
City Council  
Work Session  
Monday, April 16, 2012**

**Councilors Attending:** F. Acosta, R. Corcoran, M. Goodman-Hinnershitz, S. Marmarou, D. Reed, D. Sterner, J. Waltman

**Others Attending:** L. Kelleher, C. Younger, K. Mooney, J. Miravich, T. Vesay, M. Vind, L. Murin, E. Lloyd, V. Spencer

Council President Acosta called the Work Session to order at approximately 7:05 pm.

**Council Staff Report**

Ms. Kelleher stated that the Council office report was attached to the agenda, both hard copy and electronically. She noted that the 2<sup>nd</sup> draft of the Council Corner newsletter was distributed electronically this afternoon. She asked for comments before next Monday. She stated that a message from the Council President along with messages from Councilors from District 1, 2, 3 is needed to finalize this first (1<sup>st</sup>) issue. Ms. Kelleher stated that Council Staff will be working on creating a Face Book page for City Council within the next two (2) weeks. She stated that staff hopes to create an account that will allow all seven (7) Council members to provide wall posts and updates.

**Waste Water Treatment Plant (WWTP)**

Tony Vesay gave a power point presentation showing the components to the WWTP. He stated that a cost estimate will be provided on or around May 1<sup>st</sup>. He stated that after completing the Act 537 plan, the plant's MGD (Million Gallons per Day) capacity was reduced to 20 from 28.

Mr. Vesay stated that grants were obtained to partially cover the cost of the addition of an emergency force main, a new force main and a new flow-meter at Fritz Island. He explained that the project will first rehab the digesters prior in preparation for the addition of a new digester. He stated this digester project will cost 3.78M for construction only. He stated that a \$1M PA H2O-1 Grant was obtained to partially cover this cost. He noted that Council approval will be required prior to the start of the project.

Mr. Vesay explained the timeline to the project has yet finalized. He noted that the

breakout of the project does not yet include the repair/replacement of the collection system. He stated that the projected cost has been reduced to \$224M, which is a great reduction from the original plan. He stated that this project would be phased over time.

Mr. Vind stated that Financial Solutions is not recommending that the project be funded with a General Obligation bond. Instead Financial Solutions is suggesting a bond guarantee note, which will be guaranteed by revenue generated from the flow coming into the plant. He noted the need to amend the intra-municipal agreements (IMA) with the municipalities that currently use the City's sewer utility.

He went over the upcoming milestones and Council decisions as follows:

- Waste Water Treatment Plant Force Main (2<sup>nd</sup> Quarter)
- Waste Water Treatment Plant Digester Rehab (2<sup>nd</sup> Quarter)
- Utilities/Lab Building (3<sup>rd</sup> Quarter)

Mr. Miravich stated that the City is in the process of negotiating an amendment to the original Consent Decree for the design and construction of a new plant. He stated that the timeline will be adjusted after the DOJ approves the amendment.

A full review of the project, including various legal issues in Executive Session is scheduled for Monday, April 30<sup>th</sup> at 5pm.

### **RAWA Lease Agreement**

Mr. Miravich stated that the RAWA Board wants the transfer of the 120 acres to justify the additional funds to the City. He stated that the most recent draft distributed to Council includes language stating that the Water Authority will not sell this property to a 3<sup>rd</sup> party without City approval.

Mr. Waltman expressed the belief that the watershed land should be protected and should not be transferred to RAWA control. He stated that amended agreements get sticky and used the example of the airport land transfer.

Ms. Goodman-Hinnershitz noted the need for Council to vote on the recommendation of the Solicitor, Mr. Miravich.

Mr. Acosta noted the need for Council to make a decision and noted that the document is tied to the current and future contributions from RAWA through 2014.

Mr. Miravich stated that the transfer became an issue when the City proposed selling 120 acres to Ontelaunee Township four (4) years ago.

Mr. Acosta inquired if RAWA could use the 120 acres as collateral. Mr. Miravich stated that the bank would not accept the 120 acres as collateral, as City approval is required prior to the sell of the property.

Mr. Acosta stated the issue would be reviewed further on Monday, April 23<sup>rd</sup> in the Committee of the Whole.

### **Quality of Life Ticketing Program**

Mr. Agudo and Mr. Natale stated that they are present to discuss the program. Mr. Natale explained that the draft ordinance provides clarification for residential and Magisterial District Justice purposes. He stated that Codes already has the ability to ticket for alley maintenance as maintenance of alleys is included in the Property Maintenance Code. Under the Property Maintenance Code a property owner is responsible for the care and maintenance of his property, which extends to the midpoint of the alley.

Mr. Acosta explained that the program is under review due to the variety of complaints from City residents. He noted the need to consider the depth of the program. He stated that Council is waiting for a recommendation from the Administration.

Mr. Agudo stated that he has been tasked with a review of the program on multiple levels which will culminate in a report based on program outcomes within five (5) weeks. He expressed the belief that a review of the various program data will help to define the required modifications. Mr. Natale stated that as alley maintenance is already included in the Property Maintenance Code he would like the term “alley” added to the ticket to provide clarification for residents, as many do not believe they are responsible for the care of alleys. He stated that the amendment tabled by Council also provides clarification on the appeals process.

Ms. Butler stressed the need for approval of the appeal process so the Magisterial District Justices are clear about the appeal process required under the State Administrative Law.

There was next a discussion about the need for target overlays that will improve neighborhoods.

Ms. Butler will modify the amendment to remove alley maintenance and retain language about the appeal process.

### **Angelica Park Lease Agreement Update**

Doug Smith from Alvernia, Mike Gombar, Solicitor for Alvernia, and Kim Murphy from the Conservancy joined the meeting at this time.

Mr. Waltman suggested that language be provided that provides some protection for the City's interest. He stated that a 99 year lease is, in reality, giving the park away. He suggested that some reversion or take back clause be included with a timeline.

Ms. Murphy and Mr. Smith stated that further discussion about those items would be required as losing the lease after the property's improved would cause both organizations to lose the location, their investment and identity.

Ms. Murphy noted that the Conservancy's lease of the former City's former Engineer House is also a 99 year lease.

Ms. Reed stated that she can agree with the concept as expressed as the Park will remain open for public access.

Ms. Goodman-Hinnershitz noted the need for the public to understand the lease arrangement as they relate to the parks current use. She also noted her agreement with the concept, as the Park will remain open to the public.

Mr. Acosta noted the need for the signage to be changed which recognizes the City's ownership.

Mr. Smith described Alvernia's work to improve the Route 10 entrance and noted that nothing prevents the City from installing additional signage.

Ms. Murphy stated that the Conservancy has already moved into the former boathouse and has done some repair and cleaning.

Ms. Goodman-Hinnershitz suggested working with youth to design and install a City sign.

Ms. Murphy and Mr. Smith inquired about the format for the public meeting scheduled for May 23<sup>rd</sup>. Mr. Corcoran and Ms. Kelleher stated that after introduction, Mr. Smith and Ms. Murphy should be prepared to make a presentation for 15-20 min maximum

and then open the floor for questions from residents.

The Work Session adjourned at approximately 9 pm.

*Respectfully submitted by Linda A. Kelleher CMC, City Clerk*



# **Council Office Report**

## **4/1/12 through 4/30/12**

### **Council Staff**

**Linda Kelleher, City Clerk**

**Michelle Katzenmoyer, Deputy City Clerk**

**Maritza Loaiza, Administrative Assistant**

### **Constituent Service**

The following table is a rough tabulation of the number and type of issues addressed by the Council Office:

#### **Calls for Directory Assistance**

<b>Call Type</b>	<b>Number of Calls</b>
Solid Waste	3
Codes	7
Tax	2
Mayor	5
Police	7
Fire	0
Community Development	0
Planning & Zoning	4
Human Resources	0
Accounting/Finance	5
Law	0
Managing Director	0
RAWA	7
Public Works	1
IT	0
Parking Authority	0
Services Center	2
Human Relations Commission	0
Parks/Recreation	0
Streets	0
Building and Trades	5

Purchasing	2
Treasury	1
Auditor	1
Sanitary Sewers	1
<b>Total Calls</b>	<b>51</b>

<u>Message for Council</u>	<u>Complaints</u>	<u>Non-City Directory Assistance</u>	<u>Calls Handled In-Office</u>	<u>Total Calls</u>	<u>Walk-Ins</u>	<u>Email Requests</u>	<u>Email Complaints</u>	<u>Total Email</u>	<u>Total Constituent Service</u>
5	4	16	71	147*	33	2261	801	3062	3242*

\*Incomplete data

### **Houses Identified As Missing Housing Permits, Business Licenses, or Zoning**

**Areas Covered:** MDJ Cases  
Property transactions  
Citizen complaints  
Assessment Appeals

**Total (Since Feb. 2008):**      **Approx. 12,072**

### **Activities of Boards, Authorities and Commissions**

**Environmental Advisory Council** – The Environmental Advisory Council continues to work on rain barrel regulations and a steep slope zoning overlay district in conjunction with Jonathan Wood, a master’s candidate. In addition, the EAC heard updates regarding the remediation of Bernhart Park, storm water issues, and work on the City’s floodplain regulations. In addition, a subcommittee has formed to research the issue of fluoride in the water supply. The EAC also heard an update from Mr. Lloyd regarding the Administration’s desire for an alternative energy ordinance and to remove any City roadblocks to the public’s implementation of alternative energy sources.

**Health Fees Greenbelt Project** – The HPO team continues to meet weekly. The Maximus report, current and former inspection fees, and staff processes have been reviewed to determine the calculation of the health fees. The City’s current costs were determined to compare them with the current fees. The team has been given a timeline of six months to complete the analysis and make a recommendation although they feel this can be accomplished in less time.

**Board of Ethics** – The Board of Ethics did not meet in April.

**Board of Health** – The Board of Health met and discussed possible Tattoo Legislation and member status/vacancies.



**Blighted Property Review Committee** – The BPRC was unable to hold its April Certification Hearing due to the lack of a quorum. The eight (8) properties scheduled for April will be added to the May Certification Agenda. The BPRC staff has had a difficult time getting properties into the CORE process because many of these properties are going into foreclosure and becoming bank owned. John Kromer has agreed to request assistance from the National Community Stabilization Trust in obtaining title to bank-controlled properties that the City wants to acquire for designated end users (see <http://www.stabilizationtrust.com/>). As indicated, the Stabilization Trust works closely with many NSP2 grantees across the country. However, the Stabilization Trust has not worked with Our City Reading because, to date, OCR has not needed help with property acquisition.

The application form for the Stabilization Trust’s “First Look” program follows as Exhibit A. I have suggested to Lenin Agudo and CD staff that the City initially ask for help in acquiring a small number of properties (one to three houses) for the CORE program. If this approach were to be adopted, then the top priority would be 1121 Amity, which is apparently controlled by Bank of America. If that initial test of the relationship proved successful, then we could consider broadening the scope and seeking additional funding for acquisition. Although the application makes reference to transfers to organizations such as Habitat, I recommend that we initially limit the City Stabilization Trust relationship to the CORE program. A list of all bank owned certified properties has been forwarded to Mr. Kromer.

**Reading LRA** – The survey of the Navy Marine site was completed and a plan was prepared showing the section that will go to Mary’s Shelter for a no cost transfer and the residual. The Planning Commission approved the subdivision of the property and the subdivision plan was recorded with the Recorder of Deeds. The Navy will obtain an appraisal and set the fair market value for the residual and the Reading Redevelopment Authority will place a bid to purchase the remaining parcel. The Navy believes that it will take approximately 4 months to complete the appraisal process.

**Legislative Aide Committee** – The Legislative Aide Committee is currently reviewing the QoL Program and the Safe Communities program for the ICC. Recommendations are expected within the next month.

**Youth Fun Day** – The Youth Fun Day Committee met and discussed the progress of the subcommittees, shirts, and fundraising and planned a dry run.

## **Staff Activities**

### **Drafted and Prepared**

Linda:

- ICC and Act 47 Mg Reports
- Tax Amnesty Ordinances
- Ordinance re the procurement policies
- Ads, flyers, letters, notice re Liquor License Transfer Request

- Audit Committee Ordinances
- Ad for Special Meeting
- Floodplain Zoning Amendment Ad & Flyer
- JAG Grant Ad
- Yard Waste Survey and Results
- BPRC Notices, Summary Sheets
- Minutes for ICC and Act 47 meetings

Michelle K:

- BAC Expiration letters
- BAC Background Checks
- BAC Background Issues letters
- Complaint Updates
- Solicitation Permit Database Update
- Accounts Payable
- Staff Report
- Meeting Summaries
- Meeting Agendas – including ipad preparations
- Financial Interest Statements
- Update website Boards, Authorities and Commissions
- Office Supply orders
- Update BAC information on website
- Update Councilors on Upcoming MDJ Cases regarding Property Maintenance Issues
- Weekly Housing Research Memo
- Resolution adopting the Council Policy Handbook
- Mailing for Alvernia Town Meeting
- Ordinance disbanding the Park and Recreation Advisory Committee
- Ordinance amending the Bicycle regulations
- Ordinance amending Motor Vehicle regulations regarding bicycles
- Health Fee Brief
- Mailing for PALCB License Transfer
- Resolution removing Joseph Webb from the Board of Health
- Ordinance creating a Steep Slope Zoning Overlay
- Ordinance creating Rain Barrel Regulations
- Commendations
  - 100<sup>th</sup> Anniversary of Girl Scouts
  - AFSCME Week
  - Municipal Clerk's Week
  - Reading Youth Athletic Association
  - Second and Penn Sts Sign to City Employees
  - 85<sup>th</sup> Anniversary National Cleaner's/Yorgey's Fine Cleaning

- Appointment/Reappointment Resolutions
  - Paul Hoh
  - Andrew Molteni
  - Valerie Phelps
  - Lee Olsen
  - James Radwanski
  - Don Taddei

Maritza:

- Copy and distribute all memos, handouts, and agendas per City Clerk to Council and other departments
- Scan legislation
- File all paperwork (i.e., contracts, minutes, agendas, bills, ordinances, resolutions, etc.) accordingly
- Distribute incoming mail to office staff and council members
- Register meeting speakers as requested
- Prepare and mail Thank You letter for invocators at City Council meetings
- Prepare and mail Thank You letters to speakers
- Answer constituent questions to best of my ability, forwarded complaints to appropriate departments, and updated complaint log
- Assisted constituents with legislative information they were researching or requesting
- Mail all necessary handouts/paperwork to BAC members
- Translate any needed fliers and documents
- Locate, Scan, and/or Copy requested legislation for various departments, other entities, or constituents.
- Type and correct dictation done by City Clerk
- Complete accounts payable forms and update budget
- Prepare Council agenda packets
- Prepare Board of Health agenda packets
- Prepare Board of Health minutes
- Provide IT with live update information for online codified ordinances
- Scan and archive old legislation into DocStar
- Scan and archive Blighted Property Review Committee property information

All staff:

- Committee of the Whole minutes, Committee meeting minutes and Regular minutes
- Drafted correspondence and memos for members of Council

**Researched**

Linda:

- Tax Amnesty Programs and Legislation
- Liquor License Transfer regulations
- Procurement Policies
- Yard Waste Collection Programs
- Council Staff Salary Comparison
- Sheriff Sale
- Land banking and BPRC Acquisition

Michelle K:

- UGI/River Road Project
- Health Permit Fees/Costs
- MS4 MOU

Maritza:

- None

## **Meetings Attended**

Linda:

4/2 - ICC  
 4/2 - BEP, Mayor, Council Pres re Paris Companies  
 4/3 - Legal Specialist, Codes Mgr re Certificate of Transfer Program  
 4/3 - County CD Dir, Legal Specialist re BPRC Funding  
 4/4 - John Kromer re BPRC  
 4/5 - Work Group Tax Amnesty  
 4/5 - Act 47 Implementation  
 4/9 - Exide, EPA re Bernharts Park  
 4/9 - ICC  
 4/10 - Work Group Revenue Collection  
 4/10 - Work Group Tax Amnesty  
 4/11 - Interview Fire Chief nominee  
 4/12 - Bond Signing  
 4/12 - Peer to Peer  
 4/13 - Interview Group for Man Dir  
 4/16 - ICC  
 4/17 - Legal Specialist Codes Mgr re Cert of Transfer Program  
 4/17 - Legal Specialist re BPRC packet review  
 4/18 - Historic District Meeting  
 4/18 - Collection Webinar  
 4/18 - Tax Amnesty Work Group  
 4/19 - Legal Specialist RRA Solicitor re acquisition of City Garage  
 4/19 - Act 47 Implementation  
 4/19 - Class re Building Community Character  
 4/20 - Tax Amnesty Work Group  
 4/23 - ICC

4/24 - HR Consultant Re Job Descriptions  
4/27 - Planning, Zoning PW staff re floodplain zoning amendment  
4/27 - Business Analyst Zoning Admin Zoning Backlog  
4/30 - ICC

Michelle K: 4/2 – Nominations and Appointments Committee  
4/2 – Special Council Meeting  
4/2 – Open Government, Rules and Intergovernmental Relations Committee  
4/6 – Health Fees Project  
4/9 – Committee of the Whole  
4/12 – Peer to Peer Mediation  
4/13 – Health Fees Project  
4/16 – Committee of the Whole  
4/16 – Public Works, Public Safety and Neighborhood Services Committee  
4/17 – RFP Opening – Zoning Hearing Master  
4/18 – Webinar re: Ethical, Legal and Practical Guidelines for Collecting Public Debt  
4/18 – Downtown 2020 Public Meeting  
4/19 – Determining Community Character: Making Your Community Unique  
4/20 – Health Fees Project  
4/23 – Committee of the Whole  
4/25 – Environmental Advisory Council  
4/26 – RFP Review Committee – Zoning Hearing Master  
4/27 – Health Fees Project  
4/27 – Floodplain Ordinance  
4/27 – Bid Opening – Playground Improvements 3<sup>rd</sup> & Spruce

Maritza: 4/4 – Board of Health  
4/10 – Youth Fun Day  
4/25 – Youth Fun Day

## **Requests for Information – 2**

## **Council Activities**

## **Topics under Discussion and Consideration**

- Council held a special meeting to consider the appointment of Scott Hoh as the City's Managing Director
- Council heard an update on the Waste Water Treatment Plant project

## Legislation under Consideration

- **Bill No. 36-2012** - authorizing the Mayor to execute the third addendum to the lease and operating agreement between the City of Reading, Pennsylvania and the Reading Area Water Authority, in the form attached hereto as Exhibit “A”, and such other documents necessitated thereby, including, without limitation, (1) a deed conveying to the Reading Area Water Authority an approximately one hundred twenty (120) acre parcel of land located in Ontelaunee Township owned by the City and (2) a deed conveying to the Reading Area Water Authority an approximately two and thirty-nine one hundredths (2.39) acre parcel of land owned by the City and located at 1801 Moss Street in the City of Reading (**Man Dir**) *Introduced at the March 12 regular meeting; Tabled at the March 26 regular meeting*
- **Bill No. 41-2012** – amending Chapter 4 Buildings Part 3 Certificate of Transfer by changing the effective date to May 1, 2012 (**Bus Analyst**) *Introduced at the March 12 regular meeting; Tabled at the March 26 regular meeting*
- **Ordinance** - repealing Ordinance 45-2008 and amending the Codified Ordinances Chapter 1 Administration and Government Part 5 Boards, Commissions, Committees and Councils by deleting A. Park and Recreation Citizen’s Advisory Committee Sections 1-501 through and including 1-506 accordingly (**Council Staff/Law**) *Introduced at the April 23 regular meeting*
- **Ordinance** - amending the City of Reading Codified Ordinances Chapter 3 Bicycles Part 1 Bicycle Regulations Section 3-106 Operation and Parking by adding the Reading Parking Authority (**Council Staff/Law**) *Introduced at the April 23 regular meeting*
- **Ordinance** - amending the Codified Ordinances Chapter 15 Motor Vehicles and Traffic Part 10 Regulation of Pedalcycles and Non-Motorized Vehicles Section 15-1001 Riding and Parking of Pedalcycles on Sidewalks along Certain Streets Prohibited by adding the Reading Parking Authority (**Council Staff/Law**) *Introduced at the April 23 regular meeting*
- **Ordinance** - amending the Codified Ordinances Chapter 16 Parks and Recreation by adding a new Part 4 as attached relating to Public Private Partnerships for City Parks and Playgrounds (**Council Staff/Law**) *Introduced at the April 23 regular meeting*
- **Ordinance** – amending the Codified Ordinances §1-199.03 Boards and Commissions/Councils Establishing the City of Reading Audit Committee as prescribed by the Act 47 Recovery Plan CA 02 as a new Part 22 (**Council Staff/PFM**) *Introduced at the April 23 regular meeting*

- **Ordinance** – amending the Codified Ordinances Council Committees §1-120 #2A Power and Duties by including Membership and Participation on the City of Reading Audit Committee (**Council Staff/PFM**) *Introduced at the April 23 regular meeting*
- **Ordinance** – amending the Codified Ordinances City Clerk §1-161. Power and Duties by adding a role on the City of Reading Audit Committee (**Council Staff/PFM**) *Introduced at the April 23 regular meeting*
- **Ordinance** - amending the Codified Ordinances City Auditor §1-151. Power and Duties by adding the role of Chair for the City of Reading Audit Committee (**Council Staff/PFM**) *Introduced at the April 23 regular meeting*
- **Ordinance** – amending the Codified Ordinances, Part 20, Solid Waste, Part 2, Dumpster Placement, Section 203, Conditions of Use, Subsection 2.E, Temporary and Permanent Dumpsters (**Law**) *Introduced at the April 23 regular meeting*
- **Ordinance** – amending the Codified Ordinances, Chapter 11, Housing, Section 102, Definitions, by expanding the definition of a Vacant Property to include a Vacant Property for Sale, A Vacant Property Undergoing Rehabilitation and a Vacation/Second Residence as well as adding a Penalty for Failing to Timely Register a Vacant Property as attached in Exhibit A (**Law**) *Introduced at the April 23 regular meeting*
- **Ordinance** – amending the Codified Ordinances Chapter 24 by creating a new Part 11 Tax Amnesty Program (Council Staff/Law/Bus Analyst) *Introduced at the April 23 regular meeting*
- **Ordinance** – setting the salary of the Fire Chief at \$72,000 annually (**Mayor**) *Introduced at the April 23 regular meeting*

### Legislation Adopted

- **Bill No 8- 2012** - amending Chapter 5, Code Enforcement of the Codified Ordinances of the City of Reading by adding Alleys, Recycling Storage and the Food Code to existing Quality of Life Violations and amending language regarding Waste/Trash Storage Times and in the Current Fines and Penalties Section (**Law**) *Introduced at the January 9 regular meeting*
- **Bill 42 - 2012** - amending the City of Reading Codified Ordinances §1-122. Ordinances, Part 5 Recording (**Council Staff/Law**) *Introduced at the March 26 regular meeting*
- **Bill 43-2012** - amending §1-119 of the Administrative Code, Public Participation (**Council Staff/Law**) *Introduced at the March 26 regular meeting*

- **Ordinance** - amending the 2012 Property Maintenance Division Budget, allocating \$45,000 to the General Fund for vehicle purchases (**Bus Analyst**)  
*Introduced at the March 26 regular meeting*
- **Resolution** - In accordance with Section 1203 of the City of Reading Home Rule Charter, the majority of Council authorizes the formation of a Charter Review Commission to be appointed (**Council Staff**)
- **Resolution** – removing William Hall Jr from the Recreation Commission (**Nom & Appts**)
- **Resolution** – reappointing Paul Hoh to the Library Board (**Nom & Appts**)
- **Resolution** – reappointing Andrew Molteni to the Environmental Advisory Council (**Nom & Appts**)
- **Resolution** – appointing Valerie Zelle Phelps to the Human Relations Commission (**Nom & Appts**)
- **Resolution** – reappointing Lee Olsen to the Blighted Property Review Committee (**Nom & Appts**)
- **Resolution** – appointing James Radwanski to the Redevelopment Authority (**Nom & Appts**)
- **Resolution** – appointing Donald Taddei to the Recreation Commission (**Nom & Appts**)
- **Resolution** - authorizing the Mayor to execute a FFY 2011 ESG Action Plan amendment (**Community Development**) *Reviewed at 4-16 Finance Audit Budget Committee*

## Committee Discussion Topics

### Finance, Audit and Budget Committee

- Reviewed **legislation** with financial implications
- Reviewed **YTD budget expenditures**
- Reviewed **contracts under \$25,000**
- Reviewed the City's **financial status** and **IT report** and **Customer Service Center report**



### **Public Safety, Public Works and Neighborhood Services Committee**

- Reviewed legislation regarding allowing **Parking Authority officials to ride bicycles on sidewalks** while on duty
- Reviewed a draft of a **Public/Private Partnership Agreement for park maintenance**
- Reviewed the **existing agreement** between the City of Reading and **the East Reading Athletic Association** regarding **Egelman's Baseball Field**
- Requested maintenance at **Mineral Spring Park**
- Heard an update on the **Recreation Commission**
- Discussed **faulty fire equipment, fleet maintenance, the Buttonwood St bridge project**, and problems on **Cemetery Lane** caused by large trucks

### **Open Government, Rules and Intergovernmental Relations Committee**

- Continued the review of the **Council Policy Handbook**
- Discussed **employees and officials serving on City Authorities**

### **Housing, Economic Development and Strategies Committee**

- Heard an update on the **implementation of the Housing Ordinance**
- Heard updates on the **outcomes of codes cases before MDJs** and the **implementation of the Certificate of Transfer program**

### **Nominations and Appointments Committee:**

- **Boards, Authorities & Commissions** – conducted 4 appointment and reappointment interviews and recommended 8 appointment and reappointment actions, where applicable, to the body of Council
- Recommended **disbanding the Park and Recreation Advisory Committee** to avoid confusion with the Recreation Commission
- **Remove William Hall** from the Recreation Commission due to lack of attendance
- **Appoint Donald Taddei** to the Recreation Commission